



Optional Area Moderation in AQA GCSE Art and Design (3201 – 3206, 3211)

Instructions to Centres

In GCSE Art and Design where moderation is normally carried out by moderation visits, an alternative procedure involving area meetings is available in particular circumstances. Meetings can be arranged only where a reasonable number of centres (normally at least four) in a given area wish to participate, and where AQA can provide a moderator on a date convenient to all the centres.

Applications should be made on the accompanying form CW/AREA/APP; or alternatively it may be downloaded from the AQA website, (www.aqa.org.uk). Each centre participating in an area group must submit a separate application form.

If your centre participated in area moderation in 2006 you will automatically be allocated to an area moderation meeting in 2007 and you do not need to submit the form CW/AREA/APP.

Centres participating in area moderation meetings must observe the following conditions. Submission of the application form signifies that the centre accepts these conditions.

1. Costs relating to the area moderation meeting, including the release of teachers from timetabled and other normal duties, and payment for travel, are the responsibility of the centres concerned. AQA will provide the moderator, the venue and lunch for all participants.
2. The centres concerned undertake to make all the necessary arrangements for the area moderation meeting, in consultation with AQA staff. AQA will provide centres with details of the date of the meeting and a map of the venue.
3. The teachers participating in the area moderation meeting must attend for as long as is necessary to complete the work, in the judgement of the AQA moderator leading the meeting.

Completed forms should be returned to the Art Department at AQA Guildford **by 30 November 2006**. The subject department will then communicate with each centre, normally in May.

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